



UNIVERSITY
of
SWABI

ADVERTISEMENT NO. (22) 2014
FACULTY / ADMINISTRATIVE STAFF REQUIRED

Applications, on prescribed form, are invited from both male & female candidates having Pakistani citizenship for the following positions latest by August 11, 2014.

1) Faculty Positions (Regular Basis)

S#	Post	Age limit	Post	Subject
1	Assistant Professor (BPS-19)	40 years	01	Education
2	Lecturer (BPS-18)	35 years	01	

Qualification & Experience

Assistant Professor (BPS-19)

- PhD in relevant field from HEC recognized University / Institution OR Master's degree (foreign) **OR**
- M. Phil (Pakistan) or equivalent degrees awarded after 18 years of education as determined by the HEC in the relevant field from an HEC recognized University / Institution with 4-years teaching / research experience in an HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization

Lecturer (BPS-18)

- First Class Master's Degree OR equivalent degree awarded after 16 years of education in the relevant field from an HEC recognized University / Institution with no 3rd division in the academic career.
- Condition of no 3rd division shall not be applicable in the appointment as Lecturer in Universities or Degree Awarding Institutions provided that the candidate holds a higher degree viza - viz. PhD / M.S / M.Phil or equivalent degree with not more than one 3rd division in entire academic career.
- Furthermore, the candidate with 2nd division in the Master's Degree but holding higher degree i.e PhD/ MS / M.Phil or equivalent degree with 18 years of education could be considered.

2) Administrative Positions (one year extendable contract).

S#	Post	Qualification / Experience
1	Deputy Registrar (BPS-18) 1 Post	Ph.D with 02 year relevant experience in BPS-17 and above, in a national or international organization. OR MS / M.Phil or equivalent qualification with 04 years relevant experience in BPS-17 and above, in a national or international organization OR First Class Master Degree / LLB or equivalent Degree with 08 year experience in the relevant field in BPS-17 or above, in a national or international organization
2	Deputy Controller of Examinations (BPS-18) 1 post	Ph.D with 02 year relevant experience in BPS-17 and above, in a national or international organization OR MS / M.Phil or equivalent qualification with 04 year relevant experience in BPS-17 and above, in a national or international organization OR First Class Master Degree / LLB or equivalent degree with 08 year experience in the relevant field in BPS-17 or above, in a national or international organization

3	Deputy Treasurer (BPS-18), 1 post	Ph.D in Economics / Commerce / Statistics / Business Administration / Public Administration with 02 year relevant experience in BPS-17 & above, in a national or international organization OR MS / M.Phil in Economics / Commerce / Statistics / Business Administration / Public Administration OR equivalent qualification with 04 year relevant experience in BPS-17 and above, in a national or International Organization OR First Class Master Degree in Economics / Commerce / Statistics / Business Administration / Public Administration with 08 year experience in the relevant field in BPS-17 and above, in national or international organization
4	Deputy Director P&D (BPS-18), 1 post	Ph.D in Business / Public Administration / Economics / Statistics with 02 year relevant experience in BPS-17 and above, in a national or international organization OR MS / M.Phil in Business / Public Administration / Economics / Statistics with 04 year relevant experience in BPS-17 and above, in a national or international organization OR First Class Master Degree in Business / Public Administration / Economics / Statistics with 08 year relevant experience in BPS-17 and above, in a national or international organization
5	Deputy Director Works, Civil (BPS-18),1 post	Ph.D in Civil Engineering with 02 year relevant experience in BPS-17 and above, in a national or international organization OR MS in Civil Engineering or equivalent qualification with 04 year relevant experience in BPS-17 and above, in a national or international organization OR B.Sc Civil Engineering with 08 year relevant experience in BPS-17 or above, in a national or international organization.

Terms & Conditions:

1. The candidates having Foreign Degree / Certificate will provide Equivalency Certificate from HEC / IBCC, Islamabad.
2. The candidates are required to be academically qualified in all respects by 11th August, 2014.
3. Degrees / Experiences Certificates / Testimonials of unrecognized institution are not accepted.
4. The candidates serving in Government, Semi Government or Autonomous Institutions should route their applications through proper channel.
5. Age shall be reckoned on 11th August 2014 as per Govt. Rules. However, the Vice Chancellor may engage an officer on contract basis within the age limit of 60 years.
6. The selected candidates will be governed by Rules / Regulations of the University of Swabi.
7. Only Short listed candidates will be called for Test / Interview. University will not be held responsible for non or late receipt of Call Letters for Test / Interview.
8. The University reserves the right to increase or decrease the number of post(s) depending upon the needs of its Teaching Department / Section or not to fill any post.
9. Applicants should apply only on the prescribed form, available at University of Swabi website www.uoswabi.edu.pk/downloads.
10. A Bank Draft or online deposit to Account No. 0323-204588555, United Bank Limited, Swabi Branch of Rs. 1500/- in favour of Treasurer, the University of Swabi is required. Original receipt of Bank Draft / Online Deposit with attested photocopies of all DMCs, Degrees', Certificates, Experience Certificates, CNIC, research papers and one (1) recent passport size photograph must be attached with the Application Form.
11. No TA / DA will be allowed by the University.
12. CGPA less than 3.0 will be considered as Second division.
13. Landline telephone, active cell No. Email & Postal address must be written on the Application Form.
14. All applications must reach to the office of the undersigned, through registered mail **OR TCS service**, latest by **August 11, 2014**. Incomplete applications and those received after due date will not be entertained.

Note: Errors and Omissions, if any, will be rectified by the University

(Sher Alam Khan)
REGISTRAR
UNIVERSITY OF SWABI