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9/9/24

**MINUTES OF THE COMMITTEE FOR OUTSOURCING OF THE PHOTOCOPIER SHOPS IN THE UNIVERSITY OF SWABI**

Note Sheet

August 26, 2024

**Subject: BIDS OPENING AND EVALUATION REPORT**

**Name of Work: Outsourcing of the Photocopier Shops in the University of Swabi**

**Tender Notice No: Photocopiershop/UOS-(1-2024)**

Sir,

In response to Tender Notice No. Photocopiershop/UOS-(1-2024) for the subject work, the following 02 No. Bidders participated in the Bidding Process and submitted their Mandatory Technical and Financial Bid.

S.No	Name of Bidder
1	M/S Zain Printers
2	M/S Motherland Associates

**1. Opening of Bids**

The Financial Bids of the above mentioned 02 No. bidders were opened on **August 22, 2024** at **2:30 PM** in the presence of Bidders/ Authorized Representatives and Bids Opening & Evaluation Committee constituted vide F.No.1(1)-Reg-10/UOS/2023/18323, Dated December 11, 2023. The prices/ Rates quoted were announced in the meeting.

**2. Technical Bid Evaluation**

The bidders has submitted financial bids along with technical bids, the mandatory technical evaluation of the bids were checked in two tiers; bid security and mandatory technical requirements. The evaluation of bids in respect of bid security is given below:

**Responsiveness of Bidders in Respect of Bid Security**

S.No	Name of Firm	CDR Amount (Rs)	CDR No.	Quoted Bid Price (Rs)	%ge of CDR against Quoted Bid Price	Remarks
1	M/S Zain Printers	1,800	6387911	36,000	5%	Responsive
2	M/S Motherland Associates	0.000	Nil	47,850	0.00%	Non-Responsive

Note: M/S Zain Printers is responsive while M/S Motherland Associates is non-responsive in term of bid security.

Secretary

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Convener

# MINUTES OF THE COMMITTEE FOR OUTSOURCING OF THE PHOTOCOPIER SHOPS IN THE UNIVERSITY OF SWABI

### 3. Mandatory Technical Bid Evaluation:

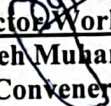
The mandatory technical bid evaluation was made in respect of desired technical requirements with the technical requirements submitted by the bidders. The mandatory technical bid evaluation is attached in (Annexure-A) wherein the only M/S Zain Printers qualified in the Mandatory Technical Requirements.


### 4. Recommendations of the Committee:

In view of the above, the Committee recommends that:

1. The committee firmly recommended that the works titled "Outsourcing of Photocopier Shops in the University of Swabi may be awarded to the single qualified bidder M/S Zain Printers.

Para No. 04 along with preceding Paras is submitted for approval.

  
Director Works  
Mr. Saleh Muhammad  
Convener


  
Deputy Director P&D  
Mr. Muhammad Tariq  
Member

  
Lecturer Agriculture  
Dr. Farhana Gul  
Member



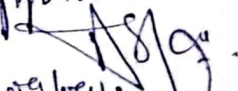
  
Deputy Director Administration  
Mr. Zeeshan Ishfaq  
Member

Provost  
Mr. Fayyaz Ali  
Member

  
Assistant Treasurer  
Mr. Faid Ali  
Member cum Secretary

REGISTRAR PLEASE:

Recommendations of the Committee  
are submitted for approval

  
09/09/24

Vice Chancellor

  
Secretary

The recommendations are approved, &

  
10/09/24  
Convener